

INDIANA LATINO INSTITUTE

# FELLOWSHIP PROGRAM



INDIANA  
LATINO  
INSTITUTE



2017

# 2017 Fellowship Application

## Purpose

The purpose of the ILI Fellowship Program is to provide gifted and highly motivated Latino students first-hand experience in their specific professional field—STEM, education, business, health, law, non-profit, government, etc. In addition to working for powerful organizations, fellows will have opportunities to build their professional skills, gain knowledge about the local community, and interact with local Latino leaders.

## Fellowship Eligibility Requirements

- Cumulative GPA of 3.0 or above
- College senior or graduate student status in fall 2017
- Must be between age 20-26
- Must be a U.S. Citizen, Permanent Resident, or DACA (must be current at time of placement)
- Must have reliable transportation, driver's license and car insurance
- Must enroll at a college/university in the state of Indiana at least part time for fall 2017 semester
- Must participate in mandatory training on June 12, 2017—June 14, 2017

## Fellow Selection Process

Fellowship applicants must submit the following documents by **April 28, 2017**:

- Fellowship application and essay
- Two letters of recommendation
- Curriculum Vitae or Resume
- Background check
- Unofficial transcript

Applicants must display evidence of leadership skills and potential for further growth, a demonstrated commitment to their field of study, and initiative. These qualities, the strength of the application materials, and the strength of one's character, a positive attitude, and the ability to work well with others are taken into consideration when selecting fellows for the ILI Fellowship Program. The fellowship site may request an interview prior to final placement.

## Time Expectation

Fellows are expected to complete 300 hours from June 2017 until August 2017. This includes working at the fellowship site from Monday through Thursday, and participating in the education program component on Fridays. These mandatory Friday meetings will run from 10 AM—3 PM.

## Payment Information

Fellows will be paid an hourly rate of \$11 (300 hours x \$11=\$3,300). This hourly rate will be for hours completed at the fellowship site and on Fridays as part of the education program.

## Submit Applications to

Attn: Grisel Barajas  
Indiana Latino Institute  
401 W. Michigan Street, Suite 100  
Indianapolis, IN 46202

For additional information please contact Grisel Barajas, ILI Education Program and Communication Coordinator, at 317-472-1055 or [gbarajas@indianalatinoinstitute.org](mailto:gbarajas@indianalatinoinstitute.org).

## SECTION I. Applicant Information

Full Name: \_\_\_\_\_ D.O.B.: \_\_\_\_\_ Age: \_\_\_\_\_  
(First) (Last) (Month/Day/Year)

Country of Birth: \_\_\_\_\_ Ethnic Origin: \_\_\_\_\_  
(Ex. Mexican, Salvadoran, Colombian, etc.)

How many years have you lived in the United States? \_\_\_\_\_

Home Address: \_\_\_\_\_

City, State and Zip Code: \_\_\_\_\_

Phone 1: \_\_\_\_\_ Phone 2: \_\_\_\_\_

Email 1: \_\_\_\_\_ Email 2: \_\_\_\_\_

(Please list an email address that you check regularly, as it is required to respond to our messages in order to be considered for the internship.)

Is your father currently employed?  Yes  No  Don't know

Is your mother currently employed?  Yes  No  Don't know

What is your family's total annual income? \_\_\_\_\_

How many people live in your home; including yourself? \_\_\_\_\_

Do you have a valid Indiana driver's license?  Yes  No

What is your current citizenship status?

- U.S. Citizen
- U.S. Permanent Resident
- DACA (Deferred Action for Childhood Arrivals)
- TPS (Temporary Protected Status)
- U-VISA
- Other: \_\_\_\_\_

Name of Emergency Contact: \_\_\_\_\_ Relationship to you: \_\_\_\_\_

Address: \_\_\_\_\_

Phone 1: \_\_\_\_\_ Phone 2: \_\_\_\_\_

## SECTION II. Education

### College/University Information:

College/University Name: \_\_\_\_\_ Currently Enrolled:  Yes  No

Anticipated Graduation: \_\_\_\_\_ Cumulative GPA: \_\_\_\_\_ Major GPA: \_\_\_\_\_

Major: \_\_\_\_\_ Minor: \_\_\_\_\_

Are you eligible to receive financial aid from FAFSA?  Yes  No

(Must be considered U.S. Citizen or eligible non-citizen)

Have you filled out a FAFSA application for 2017-2018?  Yes  No

Are you a first-generation college student?  Yes  No

Are you a participant in the 21<sup>st</sup> Century Scholars program?  Yes  No

Have you applied for any of the following scholarships? Please check all that apply.

- |   | Received?  |
|---|--|
| <input type="checkbox"/> Indiana Latino Institute | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| <input type="checkbox"/> La Plaza                 | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| <input type="checkbox"/> Mexican Scholarship Fund | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| <input type="checkbox"/> SADCO                    | <input type="checkbox"/> Yes <input type="checkbox"/> No |

Will you be receiving any scholarships for the 2017 Fall Semester?  Yes  No

If yes, please list here: \_\_\_\_\_

### 2017 Summer Semester:

Will you be attending a college or university in the state of Indiana for the 2017 summer semester? Y N

College/University Name: \_\_\_\_\_

Number of Credit Hours: \_\_\_\_\_ Which tuition rate are you paying?  In-state  Out-of-state

### 2017 Fall Semester:

Will you be attending a college or university in the state of Indiana for the 2017 Fall Semester?  Y  N

(If no, skip this section)

Name of College/University: \_\_\_\_\_ Number of Credit Hours: \_\_\_\_\_

Major: \_\_\_\_\_ Which tuition rate will you pay?  In-state  Out-of-state

## SECTION III. Employment

Please list the last two places you have worked starting with the most recent.

1. Company: \_\_\_\_\_ Company Phone: \_\_\_\_\_  
Job Title: \_\_\_\_\_ Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_  
Supervisor: \_\_\_\_\_ May we contact your supervisor as reference?  Y  N
2. Company: \_\_\_\_\_ Company Phone: \_\_\_\_\_  
Job Title: \_\_\_\_\_ Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_  
Supervisor: \_\_\_\_\_ May we contact your supervisor as a reference?  Y  N

### References:

Please list three references that are not considered family members. (Ex. Counselor, professor, coach, employer, mentor, etc.)

1. Full Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_
2. Full Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_
3. Full Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Do you have a job lined up for the summer?  Yes  No

Where? \_\_\_\_\_ Number of Hours/Week: \_\_\_\_\_

Anticipated Schedule: (Ex. Mondays and Wednesdays from 3:00pm to 5:00pm)

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## SECTION IV. Essay

Write a 1-2 page essay about what you consider your most significant professional, volunteer, or academic accomplishment as it relates to your professional interest. In addition, discuss your professional goals what personally motivates you to pursue this career path.

This essay must be typed and double spaced with 12-point font and one-inch margins. Essays must be the original work of the student applying for the program. Please email the completed essay to [gbarajas@indianalatinoinstitute.org](mailto:gbarajas@indianalatinoinstitute.org) or include it with the completed application

## SECTION V. Recommendation Letters

Applicants must submit at least **two** recommendation letters. These letters of recommendation must be from an employer, professor, mentor, advisor, or other individual who can speak to your background and character. Letters cannot be submitted by family members or friends. Letters should include the contact information and title of the person submitting the letter.

We strongly encourage you to request letters from individuals that can speak to your professional competence and accomplishments, community and civic activities, or educational accomplishments. Letters can be attached to application materials or emailed to [gbarajas@indianalatinoinstitute.org](mailto:gbarajas@indianalatinoinstitute.org).

## SECTION VI. Curriculum Vitae or Resume

Please include your curriculum vitae or resume with your application. This can be attached to application materials or emailed to [gbarajas@indianalatinoinstitute.org](mailto:gbarajas@indianalatinoinstitute.org).

## SECTION VII. Background Check

Please submit a Limited Criminal History Background Check. This can be attached to application materials or emailed to [gbarajas@indianalatinoinstitute.org](mailto:gbarajas@indianalatinoinstitute.org).

## SECTION VIII. Fellowship Information

### Orientation:

Each ILI fellow must attend a 3-day orientation before the start of their fellowship. Please confirm that you are available on the following dates.

1. **Monday, June 12<sup>th</sup>** from 9:00am -3:00pm:  Yes  No
2. **Tuesday, June 13<sup>th</sup>** from 9:00 am-3:00pm:  Yes  No
3. **Wednesday, June 14<sup>th</sup>** from 9:00am – 3:00pm:  Yes  No

### Transportation:

Do you have reliable transportation to and from your fellowship site? (Please include a back-up form of transportation if your parents are your main means of transportation.)  Yes  No

If yes, please explain: \_\_\_\_\_

If no, please explain: \_\_\_\_\_

### Special Obligations and or Activity Limitations:

Are there any obligations that should be considered in planning a placement (childcare, employment, ill family members, etc.)?  Yes  No

If yes, please explain: \_\_\_\_\_

Do you have any physical or other conditions that would limit your activity or which should be considered in planning placement? (Proper accommodations will be made for students with physical limitations) Yes  
No

If yes, please explain: \_\_\_\_\_

I certify that my answers are true and complete to the best of my knowledge. If this application leads to a fellowship opportunity, I understand that false or misleading information in my application or interview may result in my release. The Indiana Latino Institute will only provide a copy of this application to your chosen fellowship site for their review.

Signature: \_\_\_\_\_ Date \_\_\_\_\_